

7. Academic Record

Please Provide latest and authentic data. Marks / Grades shown here must match with those in original mark sheets. Percentages should be computed by including all subjects / papers that you wrote in your exams. Those who are yet to appear for final exam should put average % of marks upto last exam conducted.

	Name of the Institution	University/Board	Degree with Specialization	Medium of Study	Duration		% of Marks
					From(mm/yyyy)	To (mm/yyyy)	
Post Graduation <input type="checkbox"/> Completed <input type="checkbox"/> Continuing							
Graduation <input type="checkbox"/> Completed <input type="checkbox"/> Continuing							
H.S.C.							
S.S.C.							
Additional Qualification(s)							

8. Academic Achievements, Academic Medals, Academic Honours, if any

9. Test Scores

Test	Registration Number	Section-wise Percentile / Percentage Scores					Final Overall Test Score		Date of Test dd/mm/yy
		Section 1	Section 2 (if applicable)	Section 3 (if applicable)	Section 4 (if applicable)	Section 4 (if applicable)	Percentage	Percentile	
CAT									
MAT									
ATMA									
CET									

10. Application Form Payment Details

Attention! Counselors / Education Centers / Training Institutes

To be filled by Applicant	Application Fees Amount to be paid Rs. 1000/-
Paid by Cash / DD	
DD No.	DD Date
Drawn on:	Branch

Please Put your rubber stamp with **signature and date** in this space.

Terms & Conditions

This Application form should be filled only after thoroughly studying the PSB Brochure, website, etc, which are designed to help you understand the programme (s) on offer. You are advised to go through all the pages & contents carefully and judge for yourself the suitability of the courses and programmes, as per your needs. If you wish to apply for admission to PSB, you must also carefully read the following terms and conditions which define the basic relationship between the institution and the applicant/ student. PSB follows a clearly defined Code of Conduct and expects students to maintain high standards of discipline and hard work.

- Complete details regarding the structure of the program have been provided. Students should decide to apply for admission only after they are convinced that our programmes meet their career goals.
- While all care has been taken in compiling the data and the facts in the attached Brochure and/or Application Form, PSB will not be responsible for any inadvertent errors.
- Terms and conditions governing payments of fees have clearly been mentioned/ informed. After admission, the fees paid by the students are not refundable in part or full. This applies to withdrawals as well as dismissals, voluntary or otherwise, from the institute's rolls.
- Your candidature can be considered only after you have filled this Application Form completely and submitted to the proper authority at the PSB Admission Office. PSB will not be responsible for loss in transit of Application Form(s) or delay in receiving Application Form(s) from any training or counselling centre or individual facilitator.
- All information given by you to PSB and for its affiliates must be completely true and authentic. Admission gained on the basis of wrong information and improper disclosures at any stage of the admission process will be treated null and void. This will also affect granting of any degrees or wards or certificates, for which only the student/ applicant will be responsible.
- The number of seats per specialization, and internal structuring of various programmes, specializations and sub specializations will be at the sole discretion of the Management.
- PSB and its affiliates reserves the rights to offer new programmes at any point of time or change the structure of the existing programmes or stop further admissions in any of the programmes. The various facilities provided are subject to terms and conditions. Rights of admission fully reserved with the PSB Management/ Admission Department.
- While assistance will be provided in trying to secure quality placements in various local/ regional/ national/ international organizations for its bona-fide students fulfilling attendance and performance norms, no explicit and implicit guarantee are being made by PSB regarding the same. Students will be liable for any unexpected travel and accommodation costs during placement and other events, if needed. The institution reserves the right to charge extra for any such contingencies.
- Every student is required to compulsorily sign a copy of PSB's Code of Conduct which outlines at length the discipline and conduct policy of the institution that the students and parents are bound to follow. Failure to do the same may result in appropriate action.
- PSB does not accept the responsibility or liability for any damage/ injury incurred by the student or to his/ her property whether in connection, and will change from time to time
- The institute reserves to amend/ edit/ remove any term or condition solely at its discretion. Please visit www.poonaschoolofbusiness.com for important updates.
- Clarification & Disclaimer: The PSB's PGP is a full time autonomous certificate programme in Enterprise Planning & Development which is offered via two independent 11 months modules (PGP1, PGP2). It is non-technical, non-professional programme designed to produce competition ready managers and administrators for industry. The student has an option to take parallel enrolment in an MBA degree course awarded by a UGC approved university.
- Disputes, if any, will be subject to the jurisdiction of Courts in the same city/ location as the particular PSB campus.

I hereby certify that I have read all the terms and conditions, and fully agree to abide by them. The information provided by me/ my ward is true, to the best of my knowledge. I authorize Poona School of Business and its affiliates/ employees to use the information contained here in any manner necessary for admission to its programmes.

Date:

Signature of the Candidate:

Signature of the Parent: